

BOSTON, MA | BOSTON CONVENTION AND EXHIBITION CENTER | OCTOBER 20-23, 2019

5 NON-MEMBERS JOIN AFP FOR NO EXTRA CHARGE

Your non-member application grants you full AFP membership. Upon submitting your application, you will become enrolled as an AFP member at no additional charge. New memberships are 12-months in duration based upon the month in which you join. For example, individuals whose AFP membership begins in April will have an expiration date of March 31 the following year. Annual dues (\$495) may be deductible as a business expense but are not deductible as a charitable contribution. Of the \$495 in annual membership dues, \$45 is applied toward a one-year subscription to AFP Exchange, which is inseparable from dues and disclosed per USPS regulations.

6 POLICY INFORMATION

No one under the age of 21 is permitted to attend conference functions.

Cancellation Policy: AFP accepts only written cancellations to customerservice@AFPonline.org. Cancellations for registrations postmarked on or before September 20, 2019, will receive a refund of the registration fee, less a \$100 processing fee. There are no refunds for cancellations postmarked after September 20, 2019. Membership is not refundable. Registrants are responsible for canceling their own hotel accommodations.

Substitution Policy: If you cannot attend the conference, you may substitute another person from your company. Once a badge is picked up on site, it cannot be substituted. All requests for substitutions must be made in writing with a completed registration form accompanied by a \$100 processing fee. Additional fees may apply based on the replacement's membership status. If you must substitute after September 20, 2019 - do not send materials to AFP - these will be processed on site and all fees will apply.

Photography Disclosure: Upon registering for the event, you are providing AFP the irrevocable right to use your photograph for AFP advertising, trade and promotion.

Special Assistance: If you have a disability and require special assistance and/or have medical or religious dietary restrictions, please specify your needs to customerservice@AFPonline.org at least two weeks before the event so that we may accommodate your needs.

Questions: Please call: +1.301.907.2862 and ask for the Customer Service department during the hours of 8:30 a.m. - 5:00 p.m. ET, Monday thru Friday or email customerservice@AFPonline.org.

FOR OFFICE USE ONLY	CC/CK# _____
ID# _____	Amt. \$ _____
Reg.# _____	LB Date _____